

MINUTES
ASHE COUNTY BOARD OF EDUCATION
June 28, 2013

The meeting was held at the Ashe County Board of Education Annex as scheduled with all members present. Chairman King called the meeting to order, welcomed those in attendance, and led the Pledge of Allegiance.

Following the additions of a closed session for personnel and one personnel item, the agenda for the meeting was approved by general consensus of the Board.

A motion by Vice Chairman Jones and a second by Dr. Beckworth gave unanimous approval to the minutes for the regular meeting of the Board on June 3, 2013 and the special meetings on March 25 and June 11, 2013.

A motion by Dr. Beckworth and a second by Mrs. Jones gave unanimous approval to a request by Paul and Lynn Caldwell to allow their son, Jefferson, to attend school in Watauga County effective the 2013/14 school year.

The Board has begun the process of updating its Policy Manual as the last complete update was in 2002. A motion by Vice Chairman Jones and a second by Mrs. Jones gave unanimous approval to the policy revisions in Section 4000 for Student Services except for policies 4342 and 4400 which need further revisions. Section 7000 for Personnel was approved as presented with noted changes. Section 10000 for Technology, which is new to the manual, was adopted as presented.

A motion by Mr. Williams and a second by Dr. Beckworth gave unanimous approval to the Student Fee Schedules for Ashe County High and Ashe County Middle as required by *Policy 4600 Student Fees* with the noted change that the fee for Science should read as Science Lab. The form for waiver of fees is to be revised in the near future.

A motion by Mrs. Jones and a second by Vice Chairman Jones gave unanimous approval to the extension of the Food and Supply bid with US Foods for July 2013 only.

A motion by Vice Chairman Jones and a second by Mr. Williams gave unanimous approval to awarding the bid to install air conditioning in the cafeterias at Ashe Middle, Blue Ridge and Mountain View to Associated Heating and Air Conditioning of North Wilkesboro in the amount of \$145,722. Remaining QSCB bonds will be used to fund the project.

A motion by Mr. Williams and a second by Mrs. Jones gave unanimous approval to awarding the bid for an electrical upgrade in the CTE department at Ashe County High to B & G Plumbing and Electric of West Jefferson in the amount of \$28,800. Remaining QSCB bonds will be used to fund the project.

A motion by Dr. Beckworth and a second by Mrs. Jones gave unanimous approval to the following personnel recommendations.

CERTIFIED

Child Nutrition

- Retirement/resignation of Brenda Faw, cafeteria manager at Ashe High, effective July 1, 2013

Teachers

- Employment of Janis Harless as media coordinator at Ashe Middle effective August 15, 2013 (prior approval)

- Employment of Anthony Rivenbark as interim teacher at Mountain View effective August 15, 2013 (filling medical leave—prior approval)
- Promotion of Alecia Giles from teacher assistant for exceptional children at Mountain View to teacher for exceptional children at Ashe Middle effective August 15, 2013 (prior approval)
- Promotion of Charles Johnson from Pre-K teacher assistant at Ashe Early Learning Center to teacher for exceptional children at Westwood effective August 15, 2013 (prior approval)
- Reassignment of Misty Prichard from Pre-K teacher at Blue Ridge to 2nd grade teacher at Mountain View effective August 15, 2013 (prior approval)
- Reassignment of Stephanie Baker from Pre-K teacher at Ashe Early Learning Center to kindergarten teacher at Blue Ridge effective August 15, 2013 (prior approval)
- Re-employment of Stacey Williams as Pre-K teacher at Ashe Early Learning Center effective August 15, 2013 (prior approval)
- Re-employment of Kasey Overcash as teacher at Mountain View effective August 15, 2013 (prior approval)
- Re-employment of Karen Toomey as teacher for exceptional children at Ashe Middle effective August 15, 2013 (one-year contract—prior approval)
- Resignation/retirement of Michael Johnson, physical education teacher/athletic director at Ashe Middle effective July 1, 2013
- Resignation of Chris Watson, music teacher at Blue Ridge, effective June 11, 2013
- Resignation of Colleen Dixon, 5th grade teacher at Mountain View, effective July 19, 2013

School Nurse

- Resignation of Reba Cox, school nurse at Ashe High, effective June 10, 2013

Prior approval to employ the following vacant positions

- Substitute teachers
- Certified staff as necessary to begin the 2013/14 school year

CLASSIFIED

Coaches

- Addition of Tavin Holman to the approved coaches list as assistant football coach at Ashe High effective July 1, 2013 (paid position replaces one coach from 2013 fall sports season)
- Addition of Stephanie Nichols to the approved coaches list as assistant cheerleading coach (JV and V) at Ashe High effective July 1, 2013 (paid position—replaces assistant coach from 2012/13 sports season)
- Addition of Derek Shepherd to the approved coaches list as assistant football coach at Ashe High effective July 1, 2013 (volunteer position)

Lifeguards

- Employment of Emily Long as temporary, part-time lifeguard at Ashe Middle effective June 10, 2013 (prior approval)
- Employment of Joshua Pennington as temporary, part-time lifeguard at Ashe Middle effective June 10, 2013 (prior approval)

Office Support

- Promotion of Jacki Miller from receptionist at Ashe Middle to bookkeeper at Ashe Middle effective July 1, 2013

Employee Leave

- Request from Peter Eller for long-term medical leave of absence effective May 22, 2013 and ending June 17, 2013

Prior approval to employ the following vacant positions

- Substitute bus drivers
- Substitute cafeteria assistants
- Non-certified staff as necessary to begin the 2013/14 school year

A motion by Vice Chairman Jones and a second by Mrs. Jones gave unanimous approval to the following 2012/13 budget amendments as presented by Associate Superintendent for Business and Operations Phyllis Yates.

CURRENT EXPENSE

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

CODE NUMBER	CODE DESCRIPTION	DEBIT	CREDIT
5000	Instructional programs		
6000	Supporting services		300,000
7000	Ancillary	10,000	
8000	Non-programmed charges		
4000	Local and other revenues	290,000	

EXPLANATION

- REALIGNMENT OF BUDGET TO EXPENDITURES AND REVENUES

Total Appropriation in Current Budget	5,141,199
Amount of Increase/(Decrease) for Amendment	<u>(290,000)</u>
Total Appropriation in Current Amended Budget	4,851,199

FEDERAL FUND

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

CODE NUMBER	CODE DESCRIPTION	DEBIT	CREDIT
5000	Instructional programs		
6000	Supporting programs	20,000	
8000	Non-programmed charges		100,000
3000	Revenues	80,000	

EXPLANATION

- REALIGNMENT OF BUDGET TO EXPENDITURES AND REVENUES

Total Appropriation in Current Budget	2,854,268
Amount of Increase/(Decrease) for Amendment	(80,000)
Total Appropriation in Current Amended Budget	2,774,268

CAPITAL OUTLAY FUND

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

CODE NUMBER	CODE DESCRIPTION	DEBIT	CREDIT
5000	Instructional services		
6000	Support services	60,000	
7000	Ancillary services		
8000	Non-programmed charges		
9000	Land, buildings, renovations, vehicles, etc		
3000	Yellow buses, vehicles, QSCB (state funds)		
4000	Local revenues		60,000

EXPLANATION

- REALIGNMENT OF BUDGET TO EXPENDITURES AND REVENUES

Total Appropriation in Current Budget	3,645,737
Amount of Increase/(Decrease) for Amendment	60,000
Total Appropriation in Current Amended Budget	3,705,737

FUND 8

BE IT RESOLVED that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2013.

CODE NUMBER	CODE DESCRIPTION	DEBIT	CREDIT
5000	Instructional programs		
6000	Supporting services	20,000	
7000	Ancillary		
8000	Non-programmed charges		
3000	State and Federal revenues		
4000	Local revenues		20,000

EXPLANATION

- **REALIGNMENT OF BUDGET TO EXPENDITURES AND REVENUES**

Total Appropriation in Current Budget	1,487,780
Amount of Increase/(Decrease) for Amendment	<u>20,000</u>
Total Appropriation in Current Amended Budget	1,507,780

A motion by Mrs. Jones and a second by Mr. Williams gave unanimous approval to the following Interim Budget Resolution for fiscal year 2013/14.

BE IT RESOLVED that the Chief Financial Officer for the Ashe County Board of Education be, and hereby is, authorized to continue paying salaries and the usual, ordinary expense in amounts not to exceed those set in the current budget period. This authorization is to be effective from July 1, 2013 until the adoption of a new budget resolution pursuant to North Carolina G. S. 115C-434. Any such interim appropriations expended shall be charged to the proper appropriation in the 2013/14 budget upon adoption.

A motion by Mr. Williams and a second by Vice Chairman Jones gave unanimous approval to the deletion of the word "Benadryl" in the first sentence in Section 5 of *Policy 6125 Administering Medicines to Students*.

Information items included the following:

- The 12th Annual Endowment Golf Tournament is scheduled for Wednesday, July 17, at Mountain Aire.
- The next regular meeting of the Board is Monday, August 5, 2013 at 7:00 pm in the annex.

At 12:55 pm, a motion by Vice Chairman Jones and a second by Mr. Williams gave unanimous approval to having a short recess prior to going into closed session to discuss personnel action that involves an officer or employee of this Board [N.C. General Statute §143-318.11(a)(6)]. The Board went into closed session at 1:02 pm and returned to open session at 1:37 pm.

A motion by Mr. Williams and a second by Mrs. Jones gave unanimous approval to the employment of Staton Knight as a temporary lifeguard at Ashe Middle effective June 13, 2013 (prior approval).

There being no further business, the Chairman immediately declared the meeting adjourned.