Present: Michelle Kitson Sarah Beckworth David Hollis Ronald Pruitt Stefan Kunz Christina Pennington Amanda Hipp Sarah Mossow Brian Hampton Madi Roberts Joceylyn Bruening Michael Windish Shane Greene Jason Kubota **BJ** Lewis

Since school has gone to remote learning we are looking to revisit our goals to see how timelines are going. We talked about getting our student survey out to students so they can fill it out. Mr. Kubota said 302 students have taken the survey. He will send out another email to students and staff to complete the survey.

It was brought up that we need to find and contact students who are not showing up to work or not completing their work for the class. Mr. Eddie Taylor is a very good resource to help get in touch with students and parents. If a student does not have internet access teachers are asked to report it to administration so that the student can receive assistance. It was discussed the possibility of creating a database for student contact information so that teachers can report issues with getting in touch with students.

There were no new topics to discuss. Meeting was adjourned.